

# MAHARSHI DAYANAND UNIVERSITY ROHTAK

(A State University established under Haryana Act No. 25 of 1975)

'A+' Grade University Accredited by NAAC

OFFICE OF THE CHIEF WARDEN (GIRLS)

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To:

All the concerned Heads/Directors,  
University Teaching Departments/Institutes/Centres,  
M. D. University,  
Rohtak.

**Sub: - Admissions in Girls Hostels for the session 2024-2025(4 Years (UG) and 5 Years Integrated only).**

Sir/Madam,

The applications are invited for hostel accommodation in Girls Hostels for the session 2024-2025(4 Years (UG) and 5 Years Integrated only).

- **Submission of Admission Form**

1. The admission in the hostel for students admitted in University Teaching Departments will be made Online through Student Portal (<https://student.mdu.ac.in>). Processing fee Rs. 110/- for online application for hostel admission till last date will be charged while after last date processing fee Rs. 220/- will be payable. The last date shall be calculated from the date of admission. User Manual to fill up the Hostel Admission form online, available on University website.
  - (i) Each Student has to upload residential proof (any one) i.e. Aadhar Card/ Voter Card/Driving Licence/ Passport/ Ration Card while filling up the Hostel Admission form. This is mandatory.
    - a. Each student has to submit the undertaking of not indulging in any kind of ragging activity.
    - b. Each student has to submit the undertaking regarding complying with the hostel rules/regulations.
2. **Documents to be submitted by the student at the time of taking room position.**
  - (i) Each student has to submit six passport size latest photographs without attestation.

- (ii) The Students are permitted to own use Two Wheelers. Such students shall have to furnish the vehicle information (Copy of the Registration Certificate of the vehicle and Driving License) at the time of admission.

• **Eligibility**

1. Accommodation in the University Hostels is available only to the bonafide students admitted to University Teaching Programs in the UTD and **except** the following:
- i) Student whose residence/house is within the distance of 30km from MDU, Rohtak. For providing wrong information, the student will be expelled from the hostel and the matter will be forwarded to the University authorities for strict disciplinary action.
  - ii) Day Scholars, Bus Pass Holders, Students admitted to evening Programs except LLM (Shift-II), Students admitted to CDOE/Diploma (except DISLI/DTISL)/Certificate courses, Students pursuing 2<sup>nd</sup> (second) UG/PG program from MDU, Rohtak. Students who are employed part time/full time in any organization or are self-employed or involved in/taking up any other gainful employment, professional work/assignment.
  - iii) Students expelled in the past from M.D.U. Hostels and University Teaching Departments.

The **Merit List** of only those students should be prepared for admission to hostels whose Village/Towns are more than **30 Kms** away from the University.

• **Preparation of Merit List**

Concerned HOD/Director will forward the merit list strictly following the Haryana State Government Reservation policy and as per following criteria for the preparation of merit list.

(i) **Distance (MaxScore:20)**

Score for distance shall be calculated by taking 5% of distance up to a maximum of 20 marks.

(ii) **Academic Merit (MaxScore:30)**

- Academic merit will be calculated by taking 30% of the marks obtained in the previous semester/year/latest result declared by University (in case of intermediate students having reappear zero mark).
- Academic merit will be calculated by taking 30% of the marks obtained in the qualifying academic programme (in case of new admission).

Computation of merit list for admission in hostels shall be prepared by using the formula

**Academic Merit Score (Out of 30)+Distance Score(Out of 20)**

For example, if a student is having 80% marks in previous semester and distance of her residence is 350 kms, her merit score will be computed as follows:

**24+17.5=41.5 i.e.30%of 80=24foracademicmerit+17.5 i.e.5% of 350 for distance.**

The distance will be measured from the residential address city/village as mentioned in residential proof attached by the student and computed through Google Map/verification from the concerned Haryana Roadways office.

**Note: -20% seats are reserved for SC students in each hostel as per state government reservation policy w.e.f. 2021-22.**

### IMPORTANT DATES:

1. Open to fill up online Hostel Application Form: From 10.07.2024 to 18.07.2024 at 11:59 pm.
2. Receipt of the Merit List of Admitted Students from the HOD's/Director's: 19.07.2024.
3. Display of 1<sup>st</sup> Merit List in concerned Hostel: 22.07.2024
4. Date of Allotment of Hostel Rooms: 22.07.2024
5. Payment of Hostel Fee: 22.07.2024 to 24.07.2024

The HOD/Director should forward the complete list of students to be admitted (as per seat matrix) in one lot. Hard and soft copy of the merit list be forwarded to the concerned hostel Warden and a soft copy be forwarded to the office of the Chief Warden (Girls) at email: [chiefwarden.girls@mdurohtak.ac.in](mailto:chiefwarden.girls@mdurohtak.ac.in)

The allotment of seats for various Departments/Institutes/Centers in different Hostels will be send as earliest possible.

Your kind cooperation is solicited for smooth completion of the process of hostel admissions.

This may be treated as **Most Urgent**.

Yours Sincerely

Sd/-

Chief Warden(Girls)

Encl.: As above.

Endst. No.-CWG/24/169-210

Dated: -10.07.2024

Copy to:

1. Deputy Chief Warden(Girls) for Information and necessary action.
2. All the Hostel Wardens for Information and necessary action.
3. Director, U.C.C. requested to upload on the University website and direct the concerned official for necessary action.
4. OSD to Registrar & V. C. for kind information of the Registrar and the Vice-Chancellor.

  
10/07/2024  
Chief Warden (Girls)  
M.D. University, Rohtak